

## **CITY OF CHAMPAIGN TOWNSHIP ASSESSOR VACANCY**

City of Champaign Township Assessor Paul Faraci has submitted his resignation, which will become effective upon Town Board acceptance on March 7, 2023. Therefore, the City of Champaign Township seeks to fill a vacancy in the office of Township Assessor effective March 7, 2023.

### **Statutory Options for Filling a Vacancy in the Office of Township Assessor**

Illinois law (35 ILCS 200/2-60) provides two options to fill a vacancy in the Office of Township Assessor. One option is for the Town Board to appoint a qualified Assessor to complete the remaining term.

A second option is for the Township to contract with a qualified Assessor for the remainder of the term, at a cost no greater than the maximum salary previously authorized for the Township Assessor by ordinance.

The City of Champaign Township is soliciting applications from individuals who wish to be considered for appointment or contract to the Office of Township Assessor for the remainder of the current term through December 31, 2025.

### **Requirements for Filling Township Assessor Vacancy**

Per the Illinois Township Code and Illinois Property Tax Code, regardless of whether a replacement Assessor is appointed or selected to contract with the Township, the new Assessor must possess at least one of the following qualifications:

1. A currently active Certified Illinois Assessing Officer designation from the Illinois Property Assessment Institute;
2. A currently active AAS, CAE, or MAS designation from the International Association of Assessing Officers;
3. A currently active MAI, SREA, SRPA, SRA, or RM designation from the Appraisal Institute; or
4. A currently active professional designation by another appraisal or assessing association approved by the Department of Revenue.

In order to be eligible for appointment or selection to contract as the new Assessor, a copy of the individual's qualifications from the Department of Revenue must be filed with the Town Clerk. 35 ILCS 200/45.

In addition, a person is not eligible to hold office if they have been convicted of any "infamous crime, bribery, perjury, or other felony" at the time of taking the oath of office. 60 ILCS 1/55-6.

### **Additional Requirements for Appointment**

An individual wishing to be appointed to the position of Township Assessor must meet the additional requirements below:

- Must be of the same political party as the incumbent (Democratic Party);
- Must be a legally registered voter in the City of Champaign Township; and

- Must have been a resident of the City of Champaign Township (co-terminus with the City of Champaign) for at least one year prior to March 7, 2023.

The individual shall establish their political party affiliation by their record of voting in party primary elections or by holding or having held an office in a political party organization before the appointment. If the individual has not voted in a party primary election or is not holding or has not held an office in a political party organization before the appointment, then the individual shall establish their political party affiliation by their record of participating in a political party's nomination or election caucus.

### **Application Process for Filling a Vacancy in the Office of Township Assessor**

Individuals who wish to apply for this position should submit a cover letter, proof of at least one of the above-referenced certifications and resume by 5:00 p.m., CST, February 21, 2023, to: Shannon Myers, City of Champaign Township Clerk, 102 N. Neil Street, Champaign, IL 61821, OR materials may be emailed to: [cityclerk@champaignil.gov](mailto:cityclerk@champaignil.gov), with the subject line: Application for Township Assessor.

Applicants should also note in their cover letter whether they want to be considered for appointment, contract, or both. If applying for appointment, then applicants must also submit proof of party affiliation, registered voter status in the City of Champaign Township, and proof of residency in the City of Champaign Township for at least one year prior to March 7, 2023.

The Township will evaluate applicants' qualifications to determine whether appointment or contract will be in the best interests of the Township.

The City of Champaign Township Board will vote on the appointment of or contract with a qualified individual to fill the vacancy in the office of Township Assessor at the March 7, 2023 Township Board Meeting.

Individuals with questions may contact Thomas Yu, Township Attorney, at [Thomas.yu@champaignil.gov](mailto:Thomas.yu@champaignil.gov) or 217-403-8765.