



## **REPORT TO TOWN BOARD**

**FROM: Andrew J. Quarnstrom, Township Supervisor**

**DATE: August 16<sup>th</sup>, 2022**

**SUBJECT: Fiscal Year 2022/2023 Budget Amendment, Ordinance 2022-0801**

**A. Introduction:** The purpose of this Ordinance is to amend the FY 2022/2023 budget by transferring \$49,475.00 from the Supervisor's Administration Account (80280100) to a newly created Prosperity Gardens Account (80280805).

**B. Recommended Action:** The Township Administration recommends approval of this Ordinance.

### **C. Summary:**

The City of Champaign Township acquired Prosperity Gardens in 2019. Since its acquisition expenditures for Prosperity Gardens have come from the Supervisor's Administration Account. This budget amendment would establish a separate account for Prosperity Gardens and would allow for better tracking and transparency as it relates to spending in the Prosperity Gardens program.

### **D. Background:**

**1. Prosperity Gardens:** Prosperity Gardens was acquired by the Township in 2019. At that time, the Township acquired all assets as well as land. Since the acquisition, the Township has been paying all costs through the Supervisor's Administration Account.

**2. Costs:** Prosperity Gardens operational costs are minimal but the expansion of the North Street farms as well as planned expansion of overall operations have led to the need to separate Prosperity Gardens costs from the Supervisor's Administration Account. As noted, this allows for better tracking, budgeting, as well as transparency of all costs related to Prosperity Gardens.

### **E. Alternatives:**

1. Approve Ordinance 2022-0801, An Ordinance Amending the City of Champaign Township Budget and Appropriation for FY 2022/2023 in the amount of \$49,475.00.

2. Do not approve Ordinance 2022-0801, An Ordinance Amending the City of Champaign Township Budget and Appropriation for FY 2022/2023 and provide staff with alternative direction.

### **F. Discussion of Alternatives:**

**Alternative 1** would approve Ordinance 2022-0801 and allow the Township to transfer \$49,475.00 from the Supervisor's Administration Account to the newly created Prosperity Gardens Account.

#### **a. Advantages**

- Approving Ordinance 2022-0801 will provide for easier budgeting, greater transparency, as well as more comprehensive expense tracking for costs related to Prosperity Gardens.

**b. Disadvantages**

- No disadvantage to approving Ordinance 2022-0801.

**Alternative 2** Do not approve Ordinance 2022-0801.

**a. Advantages**

- None.

**b. Disadvantages**

- Not approving this budget amendment will create challenges in cost forecasting and budgeting as the Prosperity Gardens program continues to expand in future years.

**G. Community Input:** Input can be given during the public comments section of the meeting at which this item is considered.

**H. Budget Impact:** This amendment is cost neutral. This amendment will allow the transfer of funds already budgeted within the current Supervisor's Administration Account to the newly created Prosperity Gardens Account. Prosperity Gardens costs currently paid from the Supervisor's Administration Account will now be paid out of the Prosperity Gardens account.

**I. Staffing Impact:** Approximately 1 hour of staff time was needed to write this report and approximately 1 hour of review from finance was needed.

Prepared by:

Andrew Quarnstrom  
Township Supervisor