

MINUTES

**TOWN OF THE CITY OF CHAMPAIGN
BOARD OF TRUSTEES**

DATE: March 3, 2020

CALL TO ORDER: Chairperson Feinen called the meeting to order at 7:01 p.m.

BOARD MEMBERS PRESENT: Matthew Gladney William Kyles
Vanna Pianfetti Greg Stock
Alicia Beck Angie Brix
Tom Bruno Clarissa Fourman
Chairperson Feinen

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Andy Quarnstrom, Township Supervisor
Fred Stavins, Township Attorney

Supervisor Quarnstrom read the biography of Nicole Bridges, Prosperity Gardens Director. Ms. Bridges was unable to attend the meeting for a formal introduction.

APPROVAL OF MINUTES:

February 4, 2020 Regular Township Meeting

Board Member Stock, seconded by Board Member Gladney, moved to approve the minutes. A voice vote was taken; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, JANUARY 2020: January showed the total for the Town Fund was \$54,268.51; General Assistance was \$18,034.17; IMRF was \$4,536.45; and the Social Security Fund was \$662.72. Total expenditures for the month of January 2020 were \$77,501.85. Board Member Stock, seconded by Board Member Gladney, moved to approve the expenditures and place them on file. A voice vote was taken; all voted yes. Motion carried.

ACTION ON ORDINANCES & RESOLUTIONS: None

ANNUAL TOWN MEETING AGENDA APPROVAL: Board Member Stock, seconded by Board Member Gladney, moved to approve the annual town meeting agenda. A voice vote was taken; all voted yes. Motion carried.

AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT:

Supervisor Quarnstrom briefly addressed seed planting taking place at Prosperity Gardens with assistance from the workers of CU@Work. The workers have transitioned from litter abatement and beautification towards working at the Gardens. A third day of the CU@Work program is being added in March for work at the Gardens. The Emergency Rental Assistance Program continues to be robust with a consistent number of individuals that are housing insecure. The program will likely continue into next year, as well as the partnership with RPC and Cunningham Township. The needs of the public continue to be strong.

NEXT MEETING: Chairperson Feinen noted the next Regular Meeting date of April 7, 2020; and the Annual Town Meeting of April 14, 2020.

ADJOURNMENT: Board Member Stock, seconded by Board Member Gladney, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:05 p.m.

Marilyn L. Banks
Town Clerk

MINUTES

**TOWN OF THE CITY OF CHAMPAIGN
BOARD OF TRUSTEES**

DATE: May 5, 2020

Pursuant to Governor Pritzker’s Executive Order 2020-07 (COVID-19 Executive Order No. 5) which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Township/Council Members, Township Supervisor, and Township Clerk will be electronic via an online meeting platform.

The members of the Township were not physically present for the May 5, 2020 Monthly Township Meeting but instead participated in the meeting through audio or audio/video access using a virtual meeting platform.

CALL TO ORDER: Chairperson Feinen called the meeting to order at 7:00 p.m.

BOARD MEMBERS PRESENT:	Alicia Beck Tom Bruno William Kyles Greg Stock	Angie Brix Matthew Gladney Vanna Pianfetti Chairperson Feinen
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BOARD MEMBERS ABSENT:	Clarissa Fourman
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OTHERS PRESENT:	Andy Quarnstrom, Township Supervisor Fred Stavins, Township Attorney
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APPROVAL OF MINUTES:

March 3, 2020 Regular Township Meeting

Board Member Stock, seconded by Board Member Gladney, moved to approve the minutes. A voice vote was taken by a show of hands; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, MARCH 2020:
March showed the total for the Town Fund was \$43,733.58; General Assistance was \$13,540.53; IMRF was \$7,229.09; and the Social Security Fund was \$892.51. Total expenditures for the month of March 2020 were \$65,396.01. There were no electronic comments presented by web form; and no Board Member or Supervisor comments. Board Member Stock, seconded by Board Member Gladney, moved to approve the

expenditures, and place them on file. A voice vote was taken by a show of hands; all voted yes. Motion carried.

2ND AND 3RD QUARTER GATA REPORT FY 19-20: Board Member Stock, seconded by Board Member Gladney, moved to approve the 2nd and 3rd quarter GATA report for FY 19-20. There were no Board Member comments, and no comments submitted electronically via web form in relation to the report. A voice vote was taken by show of hands to approve the reports and place them on file; all voted yes. Motion carried.

BUDGET PRESENTATION (City of Champaign Township FY 2020/21): Supervisor Quarnstrom noted the budget is upcoming and an Ordinance will be presented at the June meeting. He noted the proposed budget is available for viewing via the Township website at www.cctownship.com, posted at the Township Office doors and at the City Building. The budget notice was posted in the News-Gazette last week. Supervisor's Quarnstrom's budget presentation included the following topics:

- Three Primary Funds (Supervisor's Administration, Assessor, and General Assistance)
 - Supervisor's Administrative: Additional Employee for Prosperity Gardens; and .5 person case worker for emergency rental assistance; Increase in Medical, IMRF; Prosperity Gardens Operating Costs increased \$35,000
Total budget increase of \$117,879.95
Total Supervisor's Budget - \$413,672.89
 - General Assistance: Increased General Assistance from \$304/month to \$310/month;
Increase Housing and Rental Assistance due to high demand from \$42,500 to \$45,000
\$40,000 for "CU@Work" Homeless Program (up from \$30,000)
Total General Assistance Budget Increase - \$15,986.82
Total Budget - \$357,800.26
 - Assessor's Office: New employee added for Total of 4 FTE plus 1/3 time contract employee
Total Budget - \$398,834.06
- What's Next: Budget and Ordinance Available at Township, City Building, and via Township website: www.cctownship.com
Fiscal Year 2020/21 Budget Ordinance and Public Hearing, June 2, 2020

Supervisor Quarnstrom noted any questions can be directed to him or to the website.

Board Member Stock requested a copy of the full Power Point presentation.

AUDIENCE PARTICIPATION: None – Supervisor Quarnstrom noted no comments were submitted via web form.

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT:

Supervisor Quarnstrom noted the following since the Shelter In Place Order:

- At least one Township employee working in the office daily; others working remotely
- Cancelled all in-person case management, continue to provide assistance monthly, working remotely, though there have been some communication and electronic issues
- Annual Township Meeting postponed indefinitely to be addressed via another Executive Order
- Initiated Bucket Brigade for Clients – working with other non-profits and Cunningham Township to provide clients with basic medical, personal items, and food items
- Partnership with Cunningham Township, Regional Plan Commission, and the United Way for a COVID rental program (reimbursement to Township by United Way) – to date with 13 cases, over \$7,000, over 300 applicants pending
- Client numbers have decreased with the COVID-19 and shelter in place
- Grants applied for to off-set costs, such as for housing
- Expect demand to be high moving forward, and hoping to acquire more funds to assist when stay at home orders begin to lift

Chairperson Feinen questioned receipt of \$200,000 in CDBG funds. Supervisor Quarnstrom noted there is discussion as to whether those funds will be received.

NEXT MEETING: Chairperson Feinen noted the next Regular Meeting date of June 2, 2020.

ADJOURNMENT: Board Member Stock, seconded by Board Member Gladney, moved to adjourn. A voice vote by show of hands was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:15 p.m.

Marilyn L. Banks
Town Clerk