

MINUTES

TOWN OF THE CITY OF CHAMPAIGN BOARD OF TRUSTEES

DATE: May 7, 2019

CALL TO ORDER: Township Clerk Banks opened the meeting and administered the oath of office to newly elected Mayor/Chairperson Deborah Frank Feinen. Following the oath administration to the newly elected At-Large City Council and Township Trustees (Bruno, Gladney, and Kyles), the Township meeting began at 7:15 p.m.

BOARD MEMBERS PRESENT:	Alicia Beck Tom Bruno Matthew Gladney Vanna Pianfetti Chairperson Feinen	Angie Brix Clarissa Fourman Will Kyles Greg Stock
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BOARD MEMBERS
ABSENT: None

OTHERS PRESENT: Andy Quarnstrom, Township Supervisor
Fred Stavins, Township Attorney

PUBLIC HEARING: None

APPROVAL OF MINUTES:

April 9, 2019 Regular Township Meeting

Board Member Stock, seconded by Board Member Gladney, moved to approve the minutes. A voice vote was taken; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, MARCH 2019: February showed the total for the Town Fund was \$38,965.79; General Assistance was \$12,538.26; IMRF was \$4,036.19; and the Social Security Fund was \$740.20. Total expenditures for the month of March 2019 were \$56,280.44. Board Member Stock, seconded by Board Member Gladney, moved to accept and place on file the summary of expenditures. A voice vote was taken on the motion to approve the expenditure report and place it on file; all voted yes. Motion carried.

THIRD QUARTER GATA REORT FY18-19: Board Member Stock, seconded by Board Member Gladney, moved to accept and place on file the 3rd Quarter GATA report. A

voice vote was taken on the motion to accept the report and place it on file; all voted yes. Motion carried.

ACTION ON ORDINANCES & RESOLUTIONS

RESOLUTION 2019-0501: A Resolution Authorizing Disposition of Surplus Property: Board Member Stock, seconded by Board Member Gladney, moved to adopt the Resolution. Supervisor Quarnstrom noted the surplus property was acquired as part of the purchase of the property, these technology items are not needed and make their system more complicated; and the property will be sold on-line. A voice vote was taken; all voted yes. Motion carried.

BUDGET PRESENTATION: Supervisor Quarnstrom congratulated the newly elected Trustees, expressed appreciation for the work done by the Trustees, and that it is an honor to work with them. He briefly presented the 2019-2020 budget for the Township noting this is a summary, the budget is posted in the Township and Clerk's Office, as well as on the Township website. He noted the three primary funds: Supervisor's Administration, Assessor's Fund, and the General Assistance Fund. He briefly reviewed the following:

- 2019/2020 Property Tax Revenue (estimated) - total levy of \$692,000 based on growth in the community
- Additional Revenue (estimated) – Personal Property Tax Replacement \$90,000; Social Security Reimbursement (General Assistance) \$20,000; Interest (Illinois Funds) \$5,000; Fess for Contracts \$500
- Total Projected Revenue - \$807,254
- Unrestricted Fund Balances as of June 30, 2018 – Administrative \$544,032; and General Assistance \$266,357
- Highlights of 19/20 Budget Included:
 - Cost of Living Adjustment (COLA) – approved November 2016, 2%
 - COLA for Township Employees – 2.5%
 - Current Number of Employees: Supervisor's Office 3 FT; Assessor's Office 3FT and 1 FTE (under contract)
- Highlights - Supervisor's Administrative – Total Budget \$295,792.74:
 - Miscellaneous Contractual – Contract for Services \$34,500 (City - \$28,000 – Legal, HR, and Public Works)
 - Auto \$25,000 (\$17,500 per year)
 - Personnel Health Care and IMRF – (Remain the Same)
 - Total Increase \$8,145.67
- Highlights – General Assistance – Total Budget \$341,813.44:
 - Increase Grantee Assistance from \$285/month to \$304/month
 - Increase Housing and Rental Assistance from \$30,000 to \$42,500
 - \$30,000 for CU @ Work Homeless Program
 - Total Increase \$14,366.64
- Highlights – Assessor's Office – Total Budget \$358,340
 - Miscellaneous Contractual - \$65,000 (Contracted Employee and County Services)
 - Decrease in FY19/20 of \$61,952 (Digitization and less 1 FTE)

- Next Steps: Budget Availability (Township and Clerk's Offices, and Township website)
- Budget Ordinance Public Hearing and Adoption – June 4, 2019

Board Members comments included the following topics: expressed appreciation for Township staff and the work they do, with minimal revenues; appreciation for treatment of all clients; amazing work done with the CU @ Work program which helps individuals restore their dignity, and provides a sense of community connection and the potential to obtain other resources; localization of Township government, us helping our neighbors, which directly affects peoples lives; and completion time frame and appreciation for the digitization project.

Supervisor Quarnstrom thanked Board Members for their comments and noted appreciation of the work done by Township staff.

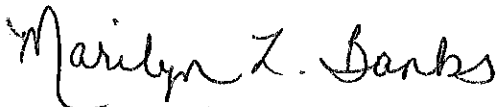
AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT: None

NEXT MEETING: Chairperson Feinen noted the next Regular Monthly Township meeting of June 4, 2019.

ADJOURNMENT: Board Member Stock, seconded by Board Member Gladney, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:27 p.m.



Marilyn L. Banks
Town Clerk