

**MINUTES**

**TOWN OF THE CITY OF CHAMPAIGN  
BOARD OF TRUSTEES**

DATE: May 1, 2018

CALL TO ORDER: The meeting was called to order by Deputy Chairman Bruno at 7:03 p.m.

BOARD MEMBERS PRESENT: Vanna Pianfetti Greg Stock  
Alicia Beck Angie Brix  
Tom Bruno Matthew Gladney  
William Kyles Chairperson Feinen  
(Chairperson Feinen arrived prior to the budget presentation by Supervisor Quarnstrom)

BOARD MEMBERS ABSENT: Clarissa Fourman

OTHERS PRESENT: Andrew Quarnstrom, Township Supervisor  
Fred Stavins, Township Attorney  
Paul Faraci, Township Assessor

APPROVAL OF MINUTES: Board Member Stock, seconded by Board Member Gladney, moved to approve the following minutes:

April 3, 2018 Regular Board Meeting

A voice vote was taken on the motion to approve the minutes; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, MARCH 2018: March showed the total for the Town Fund was \$40,026.03; General Assistance was \$8,471.00; IMRF was \$3,988.78; and the Social Security Fund was \$630.76. Total expenditures for the month of March 2018 were \$53,116.57. Board Member Stock, seconded by Board Member Gladney, moved to accept and place on file the summary of expenditures. Supervisor Quarnstrom noted no remarkable expenditures. A voice vote was taken; all voted yes. Motion carried.

APPROVAL OF 3<sup>RD</sup> QUARTER GATA REPORT FY 17-18: Board Member Stock, seconded by Board Member Gladney, moved to approve the report and place it on file. Supervisor Quarnstrom noted the report had been expanded to provide more information. client referrals many being for rental assistance. A voice vote was taken on the motion to

approve the report and place it on file. Chairperson Feinen arrived and lead the remainder of the meeting.

ACTION ON ORDINANCES & RESOLUTIONS: None

BUDGET PRESENTATION: Supervisor Quarnstrom noted this as an opportunity to provide board members and the public an overview of the proposed Township budget for FY 2018/2019. He noted there would be new programming coming forward from the Supervisor and Assessor's Office. Supervisor Quarnstrom and Assessor Faraci's budget presentation included the following topics:

- Township Major Fund Areas – Supervisor Administration, Assessor's Office, and General Assistance
- FY 2018/2019 Property Tax Revenue – Total Township Levy \$660,977 (+\$38,362 from FY17/18): General Fund \$464,197.62, IMRF \$35,319.38, Social Security \$23,546.26, General Assistance \$137,913.78
- Additional Revenue (estimated) – Person Property Tax Replacement \$85,000, Social Security Reimbursement (General Assistance) \$25,000, Interest (Illinois Funds) \$2,000, Fess for Contract to smaller Townships \$500
- Total Projected Revenue FY 2018/2019 - \$773,477
- Historical Budget and Expenditure Data FY 13/14 through FY 16/17
- Unrestricted Fund Balance as of June 30, 2017 (rainy day) Administrative - \$488,795; and General Assistance \$273,270
- FY 18/19 Budget Details – Employee Increases (Supervisor and Assessor – 1%, Other Employees 2.5%), Number of Employees – Supervisor 3, Assessor 3 and 1 under contract; Healthcare and IMRF Increases are Negligible
- Supervisor's Administration Budget Increase - \$8,358
- General Assistance Overall Increase of \$4,332 – major areas includeing an increase in the monthly stipend from \$265 to \$285 per month; removing medical (\$27,000), and removing Medical and Catastrophic Insurance (\$28,200); increase in housing and rental assistance (from \$20,000 to \$30,000); and \$30,000 for CU @ Work Pilot Program
- Assessor's Office – Total Increase \$78,000 including increases in utilities, printing and documentation, and office supplies; Professional Development (\$3,000), Postage increase from \$4,000 to \$7,500 – Multiplier and Senior Notices; Professional Services increase (\$3,500); and Miscellaneous Contractual Increased to \$84,000 with \$60,000 one-time for a new Computer Assisted Mass Appraisal System (CAMA System) for digitalizing 22.5k property record cards
- Explanation of the new CAMA System by Assessor Faraci
- Next Steps

Board Member technical question topics included automation costs being one-time versus recurring; ownership and maintenance for the software; when the new software will be available, and whether photos (past and present) will be included; and communicating property information with the County such as with a homestead exemption or senior freeze, adding property information, and ability to interface with the County.



Public Input: None

Board Member comments included the following topics amazing job being done by the Township staff reflecting the continued need for Township government including innovative programs such as the youth and pilot work program; being open-minded and responsive to community needs, making good decisions, and being good stewards with funds; and the new software system will be a great improvement and will provide efficiencies for staff and the public.

AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT: None

NEXT MEETING: Regular Township Meeting of June 5, 2018.

ADJOURNMENT: Board Member Stock, seconded by Board Member Gladney, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:36 p.m.



Marilyn L. Banks  
Town Clerk