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## **Qualifications for Emergency Rental Assistance**

1. Applicant must reside within the City limits of Champaign, or be moving to an address within the City limits
2. Applicant must have a verifiable source of recurring income.
3. Applicants rent can **NOT** exceed half of their household monthly income.
4. Applicant amount request can **NOT** exceed \$400
5. Applicant may **NOT** have had a state Class X or Class 1 felony drug conviction or federal law equivalent after August 21<sup>st</sup> 1996 (unless documented treatment occurred within 2 years of conviction)

## **Verification for Emergency Rental Assistance**

1. Completed signed application
2. Driver's License/State ID for all adults in the household
3. Social Security card for primary applicant
4. Proof of income for the last 30 days including Paystubs, Child Support, Social Security, Pensions, and gifts from family/friends etc.
5. Current lease
6. Documentation of how remainder will be paid

**\*All documentation must be received within 15 days of initial contact.**

**\*All applications must be completed in full prior to consideration.**

**\*Availability of funds may take up to 10 days after application is processed and approved.**

**\*This is a one-time assistance available to a household once in a 2-year period.**