

**MINUTES**

**TOWN OF THE CITY OF CHAMPAIGN  
BOARD OF TRUSTEES**

DATE: September 5, 2017

CALL TO ORDER: The meeting was called to order by Chairperson Feinen at 7:00 p.m.

BOARD MEMBERS PRESENT:	Alicia Beck	Angie Brix
	Tom Bruno	Clarissa Fourman
	Matthew Gladney	William Kyles
	Vanna Pianfetti	Chairperson Feinen

BOARD MEMBERS ABSENT: Greg Stock

Chairperson Feinen noted Board Member Stock is ill and will not be present for the meeting.

OTHERS PRESENT: Andrew Quarnstrom, Township Supervisor  
Fred Stavins, Township Attorney

APPROVAL OF MINUTES: Board Member Bruno, seconded by Board Member Gladney, moved to approve the following minutes:

August 1, 2017 Regular Board Meeting

A voice vote was taken on the motion to approve the minutes; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, JULY 2017: July showed the total for the Town Fund was \$35,995.65; General Assistance was \$20.51; IMRF was \$4,160.83; and the Social Security Fund was \$633.08. Total expenditures for the month of July 2017 were \$40,810.07. Supervisor Quarnstrom noted the general assistance amount of \$20.51 is based on the need to convert financial information from GEMS to MUNIS, with checks written on June 30, 2017 before the end of the fiscal year. The amount in the general assistance fund was approved in last months' summary of expenditures, and has been paid with no significant changes. Board Member Bruno, seconded by Board Member Gladney, moved to accept and place on file the summary of expenditures. A voice vote was taken; all voted yes. Motion carried.

REPORT TO TOWN BOARD: Vehicle Purchase Plan – Supervisor Quarnstrom noted a purchase plan for a new vehicle was previously brought forth based on the Illinois Bulk Joint Purchasing Program. Various Board Members expressed concern with the cost. Following discussions with City staff, an alternative vehicle purchase plan is being brought forward, including three alternatives 1) to purchase a vehicle from the City’s surplus vehicle pool via on-line bid for a not to exceed cost of \$5,000; 2) in FY 18/19, similar to the City’s bulk purchasing plan for used vehicles, purchase a used vehicle at a price not to exceed \$17,500; 3) purchase no used vehicle. Supervisor Quarnstrom noted the purchase of a new vehicle is needed based on the following:

- age of the current vehicle purchased in 2003;
- more community involvement requiring vehicle use;
- more assessments conducted by the Assessor’s Office;
- vehicle use for expansion of programs, attendance for meetings and conferences, for Township business throughout the state, and to reduce mileage reimbursement based on private vehicle use.

The purchase plan, in summary, is to purchase two used vehicles and sale the current vehicle in year three. Board Member Bruno, seconded by Board Member Gladney, moved to accept the Report.

Board Member Bruno addressed the benefit of purchasing a new vehicle versus purchasing a used City vehicle, and maintenance cost with a 2003 vehicle. Chairperson Feinen expressed appreciation for addressing Board Member concerns; noted the purchase plan allows for the purchase of a better vehicle, and a needed truck; and provides the ability to purchase a City vehicle via negotiation versus purchasing from eBay. Board Member Bruno questioned whether direction would be provided as with City Council study sessions.

Chairperson Feinen polled Alternative 1 authorizing the purchase of one used pickup truck from the City of Champaign Surplus vehicle pool in FY 2017/2018 at a value to be mutually determined by both agencies. Additionally, in FY 2018/2019, the Township would purchase one used vehicle through a program similar to the process used by the City at a value to be determined by resolution next fiscal year. In each fiscal year, funds have been or will be budgeted for the respective purchases. The result of the poll was 7 ayes and 1 nay (BM Bruno based on feedback provided). Motion carried.

#### ORDINANCES AND RESOLUTIONS:

Resolution 2017-0901: A Resolution Authorizing Disposition of Surplus Property

Board Member Bruno, seconded by Board Member Gladney, moved to adopt the Resolution. Supervisor Quarnstrom noted the contract on the existing copier/printer recently expired. For efficiency and cost purposes, the Supervisor and Assessor printer/copier will now be shared; and a new contract for purchase and maintenance for one copier/printer has been written. The surplus copier/printer will be sold. A voice vote was taken on approval of the resolution; all voted yes. Motion carried.

AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT: None.  
NEXT MEETING: Chairperson Feinen noted the next meeting will be the Regular Township Meeting of October 3, 2017.

ADJOURNMENT: Board Member Bruno, seconded by Board Member Gladney, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:10 p.m.

Marilyn L. Banks  
Town Clerk