# M I N U T E S

TOWN OF THE CITY OF CHAMPAIGN

BOARD OF TRUSTEES

DATE: July 11, 2017

CALL TO ORDER: The meeting was called to order by Chairperson Feinen at 7:00 p.m.

BOARD MEMBERS Matthew Gladney William Kyles

PRESENT: Vanna Pianfetti Greg Stock

 Alicia Beck Tom Bruno

 Clarissa Fourman Chairperson Feinen

BOARD MEMBERS Angie Brix

ABSENT:

OTHERS PRESENT: Andrew Quarnstrom, Township Supervisor

Jennifer Bannon, Assistant Township Attorney

APPROVAL OF MINUTES: Board Member Stock, seconded by Board Member Gladney, moved to approve the following minutes:

June 6, 2017 Regular Board Meeting

A voice vote was taken on the motion to approve the minutes; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, May 2017: May showed the total for the Town Fund was $47,243.31; General Assistance was $10,447.89; IMRF was $4,018.12; and the Social Security Fund was $575.50. Total expenditures for the month of May 2017 were $62,284.82. Board Member Stock, seconded by Board Member Gladney, moved to accept and place on file the summary of expenditures. A voice vote was taken; all voted yes. Motion carried.

PUBLIC HEARING: ANNUAL BUDGET AND APPROPRIATION ORDINANCE:

After a brief explanation of the public hearing, public hearing script read by Chairperson Feinen, the public hearing was opened at 7:01 p.m. The public was invited to speak. No one spoke. The public hearing was closed at 7:02 p.m.

ACTION ON ORDINANCES AND RESOLUTIONS:

Ordinance 17-0701: Budget and Appropriation Ordinance – FY 17-18 Budget:

Board Member Stock, seconded by Board Member Gladney, moved to adopt the Ordinance. Supervisor Quarnstrom highlighted the following in relation to the budget:

* Consistent budget as with the past four years
* New line item for vehicle acquisition
* Increase in the General Assistance monthly allotment to $265 for cost of living and an agreement with Cunningham Township, to provide the same level of assistance to begin August 1st
* Assessor’s Office budgeted for four total employees
* Pay Increases for Employees – to obtain and retain qualified employees, and bring pay of employees to a level consistent with City employees
* General Assistance – with much uncertainty in relation to the Affordable Care Act, possibility of the Township having to supply medical assistance and insurance for clients, the line item has been retained in the budget (up to $60,000)
* Reserves have been maintained consistently for expenditures, with a slight increases three of the past four years; with the exception of purchasing new facilities
* Overall in a good financial position

Board Members questioned the number of employees in the Assessor’s Office. Supervisor Quarnstrom noted a total of three employees are in the Assessor’s Office until the elected Assessor takes office. The prior Administrative Assistant has also become a Deputy Assessor; and a new Administrative Assistant was hired for the Supervisor’s Office. The newly elected Assessor can determine whether a fourth person should be hired for the Assessor’s Office after he assumes his duties. A roll-call vote was taken on the motion for adoption of the Ordinance; all voted yes. Motion carried. Supervisor Quarnstrom noted the budget detail was attached to the Ordinance.

AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR’S COMMENT:

Supervisor Quarnstrom noted a link on the Township’s main web page has been established for citizens to report any fraud, which is being done in correlation with the City of Champaign which provides a good transparency step; and he noted the availability of an Automated External Defibrillator (AED) at the Supervisor’s Office obtained through grant and matching funds; and that employees are being trained in the use of the AED.

NEXT MEETING: Chairperson Feinen noted the next meeting will be the Regular Township Meeting of August 1, 2017.

ADJOURNMENT: Board Member Stock, seconded by Board Member Gladney, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:10 p.m.

Marilyn L. Banks

Town Clerk