

# MINUTES

## TOWN OF THE CITY OF CHAMPAIGN BOARD OF TRUSTEES

DATE: February 2, 2016

CALL TO ORDER: The meeting was called to order by Chairperson Feinen at 7:00 p.m.

BOARD MEMBERS PRESENT: Marci Dodds Paul Faraci  
Matthew Gladney William Kyles (arrived 7:02 p.m.)  
Michael La Due Vic McIntosh  
Chairperson Feinen

BOARD MEMBERS ABSENT: Tom Bruno Clarissa Fourman

OTHERS PRESENT: Andrew Quarnstrom, Township Supervisor  
Fred Stavins, Township Attorney

APPROVAL OF MINUTES: Board Member Dodds, seconded by Board Member La Due, moved to approve the following minutes:

January 5, 2016 Regular Board Meeting

A voice vote was taken on the motion to approve the minutes; all voted yes. Motion carried.

CORRESPONDENCE: None

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, DECEMBER 2015: December showed the total for the Town Fund was \$51,933.84; General Assistance was \$10,770.47; IMRF was \$6,510.47 and the Social Security Fund was \$887.99. Total expenditures for the month of December 2015 were \$70,102.77. Supervisor Quarnstrom noted a slight increase of expenditures with the purchase of property, but no significant changes than in past months. Board Member Kyles arrived.

Board Member Dodds, seconded by Board Member La Due, moved to approve the expenditures. A voice vote was taken on the motion to approve the expenditures; all voted yes. Motion carried.

SECOND QUARTER FINANCIAL REPORT-VY15/16 and SECOND QUARTER GATA REPORT – FY15/16: Supervisor Quarnstrom noted with the continued budget impasse, the impact on social services agencies is becoming apparent with those agencies beginning to cut services and layoff workers. Board Member Dodds, seconded by Board

Member La Due, moved to approve the quarterly reports. A voice vote was taken; all voted yes.

2015 COMPTROLLER'S FINANCIAL REPORT: Supervisor Quarnstrom noted this is a summary of the audit completed last year and sent to the State Comptroller. The State has a portal where all the Township reports are available. The reports are also available on the Townships web site. Board Member Dodds, seconded by Board Member La Due, moved to approve the report and place it on file. A voice vote was taken; all voted yes. Motion carried.

ACTION ON ORDINANCES AND RESOLUTIONS: None

REPORT TO TOWN BOARD: Memo – Purchase of Audio Visual Equipment: Supervisor Quarnstrom noted at the time of purchase of the new property for the Township (51/53 E. Logan) in January of 2016, the Audio Visual (Audio Visual) equipment would not be included as part of the purchase. The existing equipment was purchased and installed for the building and will meet the needs of the Township for the community room. A separate purchase price for the AV Equipment was negotiated with the previous owner of the property. The Township follows the Compiled Statute in relation to purchasing which allows the Township Supervisor to purchase items under \$20,000. The report assures transparency in the purchase of this size and highlights how well the equipment is suited for the building. The previous owner is offering the equipment at a 40% reduction from the original purchase price. The equipment has slight use, and the cost to remove and replace the equipment would exceed the negotiated purchase price of \$19,377.

Supervisor Quarnstrom is recommending the Board direct the Supervisor to purchase the slightly used AV Equipment that is on site and installed in the building at the cost of \$19,377.

Board Members questioned when the previous owner purchased the equipment (2012, four years with a 10% cost reduction each year); and clarified Board approval being sought. Board Member Dodds, seconded by Board Member La Due, moved to approve the purchase of the equipment. A voice vote was taken to approve the purchase of the AV Equipment; all voted yes. Motion carried.


AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT: Supervisor Quarnstrom noted he, the Mayor, Police Chief and others would be participating in the One Winter's Night Program to raise money and awareness regarding the local homeless issues on Friday, February 5, 2016. Township staff hopes to relocate to its new location between March 1<sup>st</sup> and March 15<sup>th</sup>. Things are moving forward with the relocation, and anticipate UC2B connection soon.

NEXT MEETING: Chairperson Feinen noted the next meeting would be the Regular Town Meeting of March 1, 2016.

ADJOURNMENT: Board Member Dodds, seconded by Board Member La Due, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:10 p.m.

A handwritten signature in cursive script that reads "Marilyn L. Banks". The signature is written in black ink and is positioned above the printed name and title.

Marilyn L. Banks  
Town Clerk