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## CITY OF CHAMPAIGN TOWNSHIP MEMORANDUM

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**TO:** CITY OF CHAMPAIGN TOWNSHIP TRUSTEES  
**FROM:** PAMELA K. BOROWSKI  
**SUBJECT:** REQUEST FOR STUDY SESSION ON SALE &  
PURCHASE OF TOWNSHIP PROPERTIES  
**DATE:** JUNE 29, 2009

Included in your packet is a copy of the appraisal report that was done by Steve Whitsett of Whittsett Appraisals on the City of Champaign Township properties located on the corner of Green Street and South Randolph Street. There are several reasons to look into sale of the properties at this time. The Supervisor's location, particularly, is not ADA accessible, and is ill-suited to its use as office space. The township buildings will also soon require expensive repairs if they are going to be continued in use by the Township. In addition, there appears to be some market interest in the properties; the Township Supervisor has been approached by two separate commercial Realtors with investor clients interested in redeveloping the entire block on Green Street between State and Randolph.

The sale of this property and the subsequent purchase or lease of new facilities for the Assessor's Office and the Township Supervisor's Office can occur after a special Town meeting with approval by the electors. I am requesting a study session by the Town Board on this topic to be held on August 4, 2009. After the discussion on August 4th, it is likely that I will request that the Township Trustees call for a special Town meeting of the electors to discuss and vote on the issue of sale & purchase as soon as possible. Information regarding possible lease or purchase options will be provided prior to the August 4, 2009 meeting.

