

**Schedule for the City of Champaign Township Property Tax Levy
for the 2013 Levy Year**

	Date to be Completed	Actual Date Completed
3. Estimated levy presented to Council (35 ILCS 200/18-60) * Not less than 20 days prior to the adoption of the tax levy ordinance	11/5/2013	
4. Notice (35 ILCS 200/18-80) * Notice must appear no more than 14 days or less than 7 days prior to the date of the public hearing - Notice must be in exact form required by law - copy attached (35 ILCS 200/18-80)	11/21/2013	
5. Public Hearing (35 ILCS 200/18-70) * Only applies if the estimated levy is more than 105% of the extended or estimated to be extended plus any amount abated prior to extension * Recommend public hearing to avoid challenge of later calculation	12/3/2013	
6. Adoption of the tax levy ordinance (65 ILCS 5/8-3-1)(35 ILCS 200/18-85) * Must occur on or before the last Tuesday of December of each year * If the final levy is in excess of the levy published in the previous notice, Council must give public notice within 15 days of levy adoption * Post adoption publication of the levy is required if no publication was made under the Truth and Taxation Act (requirements listed above) and the levy in fact was in excess of 105% of the extended amount in the prior year	12/3/2013	
7. Filing of tax levy ordinance with County Clerk (35 ILCS 200/18-15) * Must file levy on or before last Tuesday in December (35ILCS 200/18-15) * The Supervisor must certify that the Township has complied with the requirements of the Truth in Taxation Act and his certification must be filed with a copy of the tax levy ordinance with the County Clerk * Must file certified copy of ordinance with County Clerk (only if levy exceeds 105% of prior year)	12/17/2013	