

MINUTES

TOWN OF THE CITY OF CHAMPAIGN BOARD OF TRUSTEES

DATE: June 4, 2013

CEREMONIAL OATH OF OFFICE: Chairman Gerard administered a Ceremonial Oath of Office to Andrew J. Quarnstrom as the newly elected City of Champaign Township Supervisor. Supervisor Quarnstrom officially took office Monday, May 20, 2013.

CALL TO ORDER: The meeting was called to order by Chairman Gerard at 7:02 p.m.

BOARD MEMBERS PRESENT:	Tom Bruno	Marci Dodds
	Paul Faraci	Deborah Feinen
	Karen Foster	William Kyles
	Michael La Due	Vic McIntosh
	Chairman Gerard	

BOARD MEMBERS
ABSENT: None

OTHERS PRESENT: Andrew "Andy" Quarnstrom, Township Supervisor
Fred Stavins, Township Attorney

APPROVAL OF MINUTES: Board Member Dodds, seconded by Board Member La Due, moved to approve the minutes of the Regular Board Meeting of May 7, 2013. A voice vote was taken on the motion to approve the minutes; all voted yes. Motion carried.

CORRESPONDENCE: None

PUBLIC HEARING: Annual Budget and Appropriation Ordinance: Chairman Gerard opened the public hearing at 7:05 p.m. Township Attorney Stavins noted the hearing appears on the agenda that was publicized, but the public hearing was also advertised for the Special Township meeting to be held on June 18, 2013. It is appropriate to accept public input based on advertising of the public hearing on the meeting agenda. The official public hearing should be continued to the Special Meeting to be held June 18, 2013. Chairman Gerard called for anyone to speak. No one spoke. Board Member Bruno, seconded by Board Member Dodds, moved to continue the public hearing on the budget to the meeting of June 18, 2013. A voice vote was taken on the motion; all voted yes. Motion carried.

APPROVAL OF SUMMARY OF CHECKS WRITTEN – ALL FUNDS, APRIL 2013: Board Member Dodds, seconded by Board Member La Due, moved to approve and place on file the summary of checks written. April 2013 showed the total for the Town Fund was \$22,369.35; General Assistance was \$8,078.49; IMRF was \$4,560.41; and the Social Security Fund was \$1,847.42. Total expenditures for the month of April 2013 were \$36,855.67. A voice vote was taken on the motion to approve expenditures; all voted yes. Motion carried.

ACTION ON ORDINANCES AND RESOLUTIONS:

ORDINANCE 13-0601: An Ordinance for the Town of the City of Champaign, Champaign County, Illinois Ascertain The Prevailing Wages Rate for Labors, Workers, and Mechanics Employed on Public Works of Said Township: Board Member Dodds, seconded by Board Member La Due, moved to approve the Ordinance. A voice vote was taken on the motion to approve the Ordinance; all voted yes. Motion carried.

RESOLUTION 13-0602: Bank Resolution: Supervisor Quarnstrom noted with the change in elected Township officials, new signature cards for Busey Bank are required. In addition, the signature cards needed updating to also reflect the Chairman's signature. Board Member Dodds, seconded by Board Member La Due, moved to approve the Resolution. Board Member Feinen noted the need to abstain because of stock owned in Busey Bank. A voice vote was taken on the motion to approve the Resolution; all voted yes except Board Member Feinen who abstained. Motion carried.

RESOLUTION 13-0603: Bank Resolution: Supervisor Quarnstrom noted the two Resolutions represent accounts for the General Fund and the payroll account. Board Member Dodds, seconded by Board Member La Due, moved to approve the Resolution. A voice vote was taken on the motion to approve the Resolution; all voted yes except Board Member Feinen who abstained from voting. Motion carried.

AUDIENCE PARTICIPATION:

Craig Walker, Noble Dr., welcomed and congratulated the new Township Supervisor. He noted he has had an opportunity to spend time and walk neighborhoods with the new Supervisor. Supervisor Quarnstorm wants the public to understand the Supervisor's office; the goal of the Township to help the most needy residents; and the importance of working with the Board to obtain ideas as to how best meet those needs.

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENT: Board Member McIntosh noted it would be helpful to have an updated Township Officials handbook.

Board Member Bruno noted the Prevailing Wage Resolution was approved, though the Township does not have many Public Work projects, illustrates that costs of projects require adjusting as cost factors change.

Supervisor Quarnstrom briefly provided an update of what the Township Office is doing noting he officially took office on May 20, 201. With the help of Township Staff and

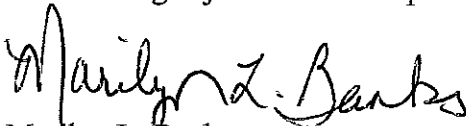
various City Departments, he is acclimating himself to what the office does and how it works. Supervisor Quarnstrom has been working on the following:

- Reviewing contracts to streamline Township costs where possible.
- Working with Township staff in updating the Township's web site for information sharing and to partner in info sharing with other agencies. The Township is now using social media (facebook and twitter) to further share what the Township is doing, and as a means of communicating with citizens.
- As the proposed budget meeting of June 18 approaches, he has identified areas of concern in relation to the proposed budget that will require budget amendments. A line by line review of the budget has been done, and he has identified areas where cost can be streamlined.
- The Supervisor's office will be an open office where he can be contacted through various means (in-person or electronically); and he encouraged anyone with questions or concerns regarding the Township to contact him.

NEXT MEETING: Chairman Gerard noted the next meeting would be the Special Meeting of June 18, 2013 for the budget public hearing, and to adopt the budget; and the next Regular Board meeting of July 9, 2013.

ADJOURNMENT: Board Member Dodds, seconded by Board Member Foster, moved to adjourn. A voice vote was taken on the motion to adjourn; all voted yes. Motion carried.

The meeting adjourned at 7:15 p.m.



Marilyn L. Banks
Town Clerk