

MINUTES

TOWN OF THE CITY OF CHAMPAIGN TOWNSHIP STUDY SESSION BOARD OF TRUSTEES

DATE: March 3, 2015

CALL TO ORDER: The meeting was called to order by Chairman Gerard at 7:43 p.m.

BOARD MEMBERS PRESENT:	Paul Faraci Karen Foster Vic McIntosh Marci Dodds	Deborah Feinen Will Kyles Tom Bruno Chairman Gerard
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BOARD MEMBERS
ABSENT: Michael La Due

OTHERS PRESENT: Andy Quarnstrom, Township Supervisor
Jennifer Bannon, Assistant Township Attorney

AGENDA ITEMS:

Sale and Purchase of Township Real Estate: Supervisor Quarnstrom introduced Assistant Township Attorney Bannon and thanked her for her assistance in addressing the sale and purchase of Township real estate. He briefly noted the contents of the packet provided Board Members included the following items:

- Report to the Town Board regarding the sale and purchase of replacement real estate
- Memorandum to the Town Board regarding the process for the sale and purchase of Township real estate
- 20104 Appraisal Report of Township real estate – 603 S. Randolph and 201 W. Green
- Sample Resolutions for the sale and purchase of Township property for the Annual Township Meeting April 14, 2015

Supervisor Quarnstrom's presentation included the following topics:

- Background on Township Properties and 2009 Authority to Sale-Purchase
- Current State of Township Buildings – Age of Properties and ADA Issues for the Supervisor's Office
- Fair Market Value and Marketability
- Sale Process
- Alternatives – Advantages and Disadvantages
- Community Input
- Budget and Staffing Impact
- Tentative Timeline

BOARD MEMBER TECHNICAL QUESTIONS: Board Members questioned any concerns with where the Township will go next, ideas for what is needed for the next space, and any existing space that meets criteria (research has and is being done); existing location not acceptable, and whether leasing space for a period of time been considered (yes); and possibly partnering with other non-profits with the Township as the landlord, or utilizing other agencies available locations.

AUDIENCE PARTICIPATION: None

TOWN BOARD AND TOWNSHIP SUPERVISOR'S COMMENTS: Board Members briefly addressed availability of funds available to consider sell and purchase, and great work on considering real estate possibilities with leadership by Supervisor Quarnstrom; partnering is a great consideration; importance to remain in a central location, core of downtown, and accessible for clients; need to resolve ADA issues; thanks for bringing property considerations forward and allowing public input; and the need to budget appropriately if property management is a consideration to spread and control costs.

POLL: Chairman Gerard polled Alternative 1 to add resolutions to the agenda of the Annual Town Meeting to request elector approval to sell the current township buildings and pursue purchase of new property to house the Township offices. The result of the poll was 8 ayes and 0 nays.

ADJOURNMENT: Chairman Gerard adjourned the Study Session to convene the monthly Regular Town Board meeting.

The meeting adjourned at 8:18 p.m.


Marilyn L. Banks
Town Clerk